POLICY DOC

Policy Management Made Simple

POLICY DOC

Policy, Procedure and Guidelines Management Made Simple

Centrally Managed, Access From All Devices

DYNAMICALLY SYNC YOUR POLICY UPDATES ON THE APP IN REAL TIME, YET WORK OFFLINE

About Us

Microcare Technologies has many years of expertise and experience in software development ensuring a cost-effective, value for money solution that is reliable and scalable. Our quality driven approach towards developing bespoke web and mobile applications makes us stand out from the crowd.
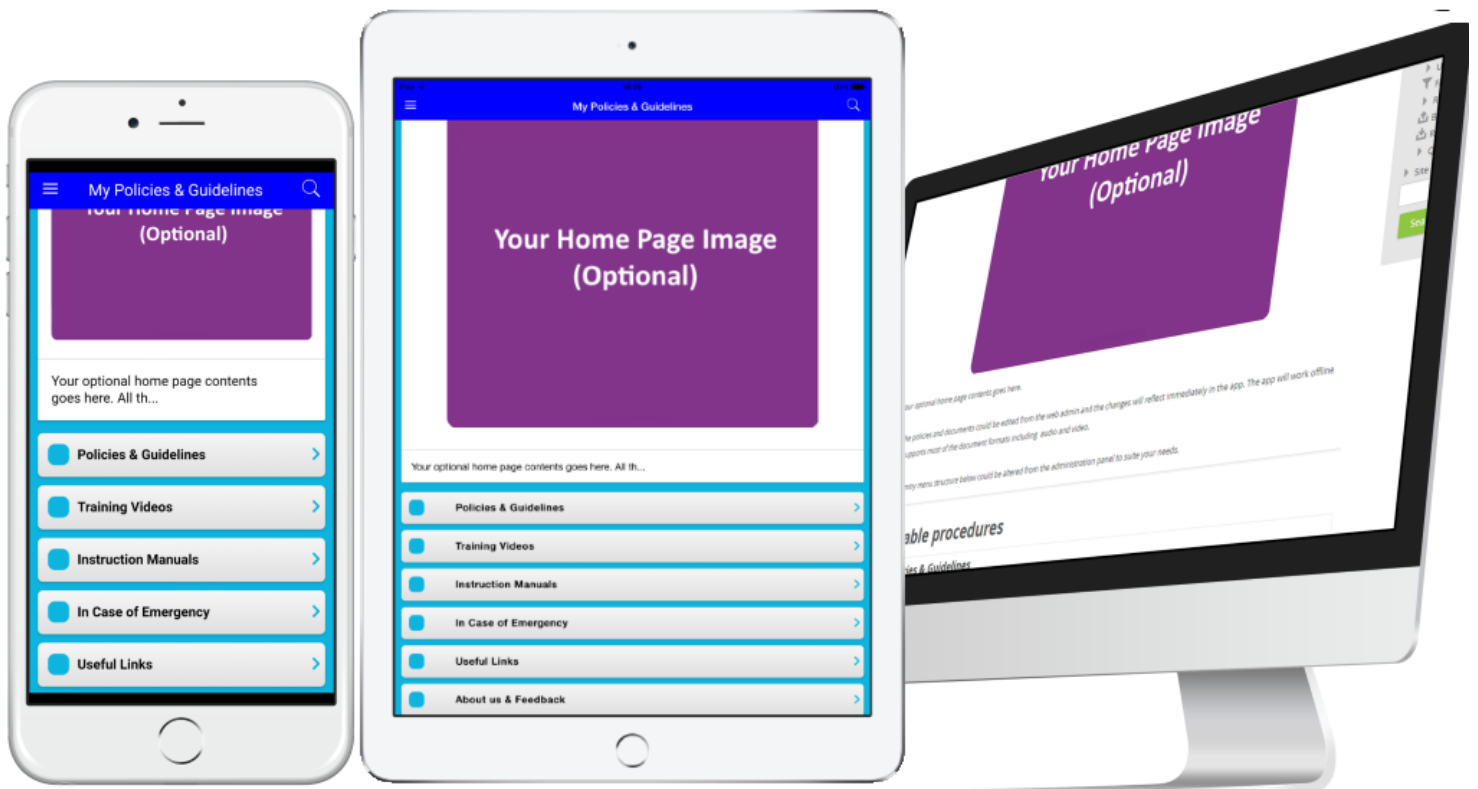
Over 100+ Clients

Some of our NHS clients

" This has been the most smooth system transfer I have ever been involved in. Thank you for all your help and support. "

Rachel King, Cambridge and Peterborough NHS Trust

NHS England

NHS Health Education England

University College London Hospitals NHS Foundation Trust

hscic Health & Social Care Information Centre

Liverpool Community Health NHS Trust

NHS Blood and Transplant

Bolton NHS Foundation Trust

The Royal Liverpool and NHS Broadgreen University Hospitals NHS Trust

Brighton and Sussex NHS University Hospitals NHS Trust

NHS Business Services Authority

Central Manchester University Hospitals NHS Foundation Trust

Dorset HealthCare NHS University NHS Foundation Trust

Southend University Hospital NHS Foundation Trust

What is Policy Doc ?

PolicyDoc get all policies, procedures, guidelines, reference documents etc in one place and staff can access where ever they are, from any devices they want to. The app works on desktop PC's, iPads, Tablets, iPhones, Android/ Windows mobiles and automatically updates with latest content, yet works without internet access.

Remote Content Management

All the content in the app can be edited and managed from the web admin console. As soon as an update is done, the users app is updated automatically.

No more hard-to-find policies, No more out dated guidelines

Improve efficiency by simplifying and streamlining your process

Features

PolicyDoc app streamlines your policy and procedure management process – important guidelines and procedures are readily available, no more struggling to find up to date policies.

Efficient Policy & Procedure Management

Centrally Managed
Keep all your contents in one place and manage them with an user-friendly web admin

Revisions & Renewals
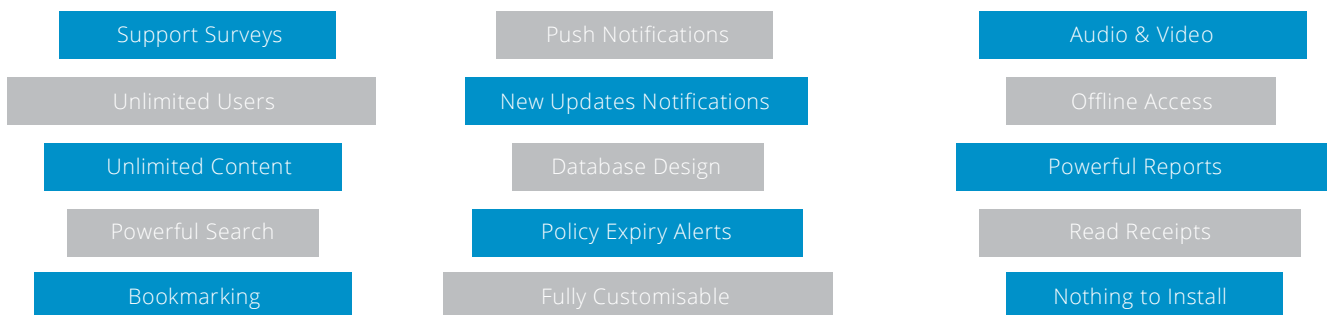Effectively revise policies and be notified when they need to be renewed or retired.

Works Offline
PolicyDoc works on all devices and the mobile app automatically sync with for offline access.
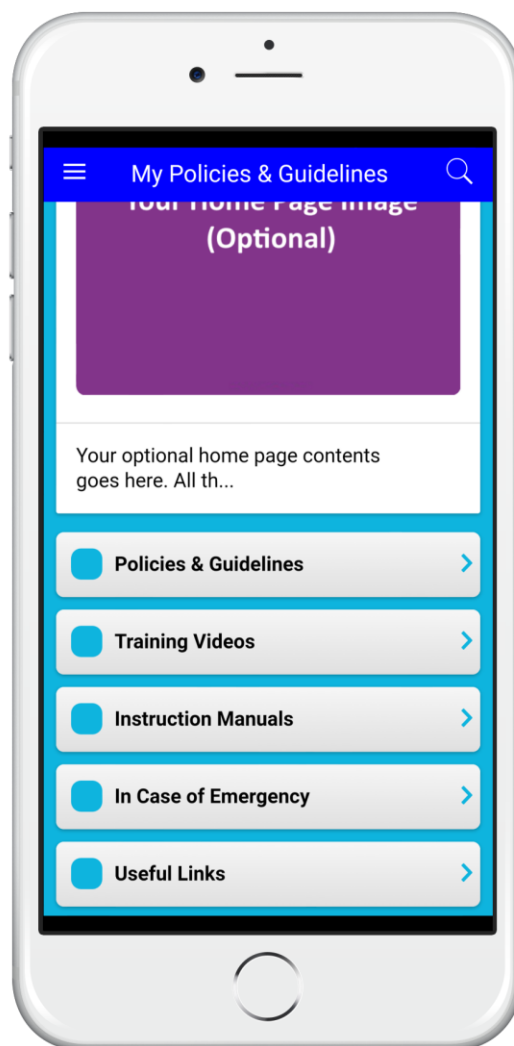
Auto Compliance
PolicyDoc gets your staff the information they need when they need it.

Employees will have the ability to access vital documents, information, videos, images, tutorials from an app installed on their smart phones. The app is available for both Android/ IOS and can even be accessed without an internet action or access to Wi-Fi. The entire content of the app can be managed centrally from a web admin console.

Support Surveys	Push Notifications	Audio & Video
Unlimited Users	New Updates Notifications	Offline Access
Unlimited Content	Database Design	Powerful Reports
Powerful Search	Policy Expiry Alerts	Read Receipts
Bookmarking	Fully Customisable	Nothing to Install

Implementation is quick, access is easy and your operation benefits from using an industry-leading, feature-rich solution at a low overall total cost of ownership. With no IT requirements, it's ideal in these times of extreme fiscal austerity.
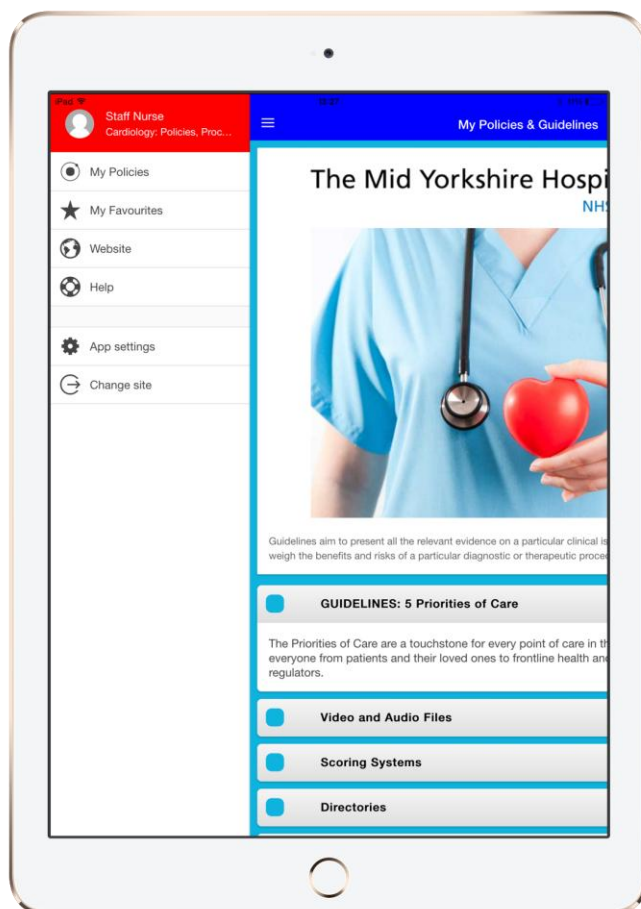
APP Screen Shot - Home Page

Fully Customisable

All the features of the app can be customised from the web admin - This includes menu structure, colors, branding, logos, contents etc. The updates made on the admin pages will be reflected in the app immediately and once synced, it will work even without a WiFi or internet access.
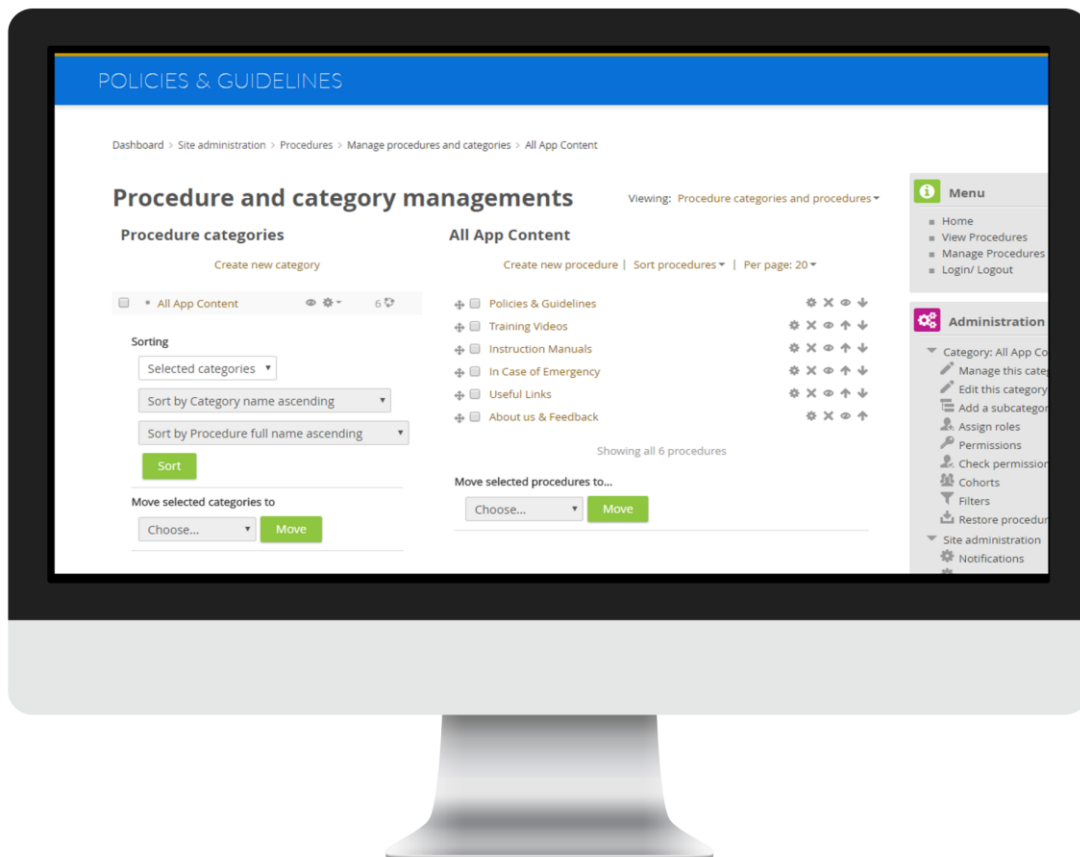
APP Home Page - Tablet View

Supports Surveys, All Media & Document Formats

App can easily work with almost all the document types. This will enable the organisation to have a video or audio explaining a complicated procedure/ process, training materials etc to facilitates better knowledge transfer or compliance requirements.

Screen Shot - APP Web Admin

End to End Compliance Solution

Keep all your contents in one place and create, review or approve policies from the user friendly web admin. The admin includes powerful user account management/ permission levels, auditing, comprehensive reporting etc to deliver an end-to-end cost effective and measurable compliance solution.

Why you need PolicyDoc ?

Compliance enforcement	Remote access to policy & guidelines
Increase staff efficiency & productivity	Quick access to reference documents
Improve staff self-confidence	Knowledge transfer to new recruits
Better decision making capacity	Reduce support calls

PolicyDoc automatically keeps track the expiration dates and notifies managers of expiring policies. it also automates compliance, making sure staff have read and understood each policy.
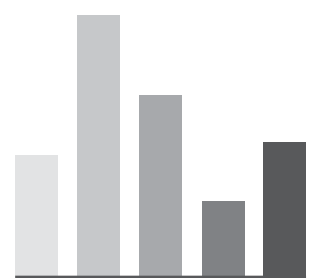
Knowledge transfer will be a key resource and differentiator for any organisation. By using PolicyDoc to make sure the right knowledge is being captured to create guidelines and shared, your organisation can leap ahead of competitors and seamlessly transition during the departure of key personnel.

> New staff shouldn't have to relearn what others discovered. By standing on the shoulders of those who have come before, newcomers can be trained easily and efficiently. Staff can access where ever they are, from any devices they want to, yet secured by industry standard authentication.

ON-SITE WORKERS

Policydoc make sure all your on-site or remote workers have access to the latest policies, procedures, guidelines, reference documents, training materials etc whenever they want to. Reduce supports calls to the base, improve overall efficiency and enable staff to take decision onsite based on the guidelines.

Implementation Timeline

Implementation is quick, access is easy and your organisation benefits from using an industry-leading, feature-rich policy and procedure management solution at a low overall total cost of ownership. With no IT requirements other than a web browser, PolicyDoc is ideal in these times of extreme fiscal austerity.

GO LIVE IN LESS THAN 15 DAYS

An experienced implementation consultant will setup the system and work with you to decide the color schemes, branding, menu structure etc. Once the parameters are decided, the system could go live in less than 15 days..

To watch a video on how the app works, please visit
http://microcaretechnologies.co.uk/policydoc/

To try a free demo of the app, please visit
http://microcaretechnologies.co.uk/request-demo/

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